



TRANSPORTATION- BUS DRIVERS

To Apply

Posted: October 11, 2022

Position Title: Bus Driver

Job Type: As needed/ part time

Start Date: 2022-2023 School Year

School: Grace Cascade Christian School

Location: Medford, OR 97504

School Website: www.gracechristian.org

Contact Person: Kaylene Brown, Human Resources

Contact Phone: (541) 608-1315

Contact Email: kbrown@gracechristian.org

Minimum Requirements: Valid Oregon Commercial Driver's License (A or B), current Medical Card, and valid passenger/school bus endorsement.

Apply online: www.gracechristian.org/about-us/employment

Job Description

Title: Bus Driver

Status: Non-Exempt Employee/Classified Hourly

Reports to: Transportation Coordinator

General Description: GCCS Bus Drivers are responsible for safely transporting students to and from extracurricular school activities and school sponsored events.

QUALIFICATIONS:

Spiritual

- Has received Jesus Christ as his/her personal Savior.
- Believes that the Bible is God's Word and standard for faith and daily living.
- Is a Christian role model in attitude, speech, and actions toward others. This includes being committed to God's Biblical standards for sexual conduct.
- Is a member in good standing at a local, evangelical church which has a Statement of Faith in agreement with the school's Statement of Faith.
- Shows by example the importance of Scripture study and memorization, prayer, witnessing, and unity in the Body of Christ.
- Supports schools, mission, vision, and core values.

Knowledge and Experience

- Demonstrates specific knowledge of all traffic laws.
- Demonstrates quick response time in regard to driving and hazards.

- Demonstrates the ability to read and interpret maps.
- Can effectively use GPS technology.
- Possesses knowledge of basic first aid care.
- Must be able to communicate well with students, staff, and parents.
- Consistently exhibits a positive attitude toward life and people.
- Is a positive example in appearance, posture, language, etc.
- Presents a positive representation to students, parents, and the community.
- Welcomes counsel and constructive critique.
- Ability to interact appropriately in potentially volatile situations.

ESSENTIAL FUNCTIONS

Spiritual Leadership

- Reflects the purpose of the school which is to honor Christ in every activity.
- Models in speech, actions, and attitude, a consistent daily walk with Jesus.
- Follows the pattern of problem-solving described in Matthew 18:15-35 in resolving conflicts involving students, parents, administration, and staff.

Position Responsibilities

- Safely transports students between schools and school activities.
- Arrives at pick up and drop off locations in a timely manner.
- Always maintains a clean and mechanically working bus.
- Reports any disciplinary problems, mechanical problems, or driving incidents to supervisor.
- Reports delays, accidents, and emergencies immediately.
- Ensures all students are safely and properly seated on the bus.
- Complies with traffic regulations in order to operate vehicles in a safe manner.
- Is attentive to traffic and weather conditions and adapts to conditions as needed.
- Assists with unloading and loading of bus when required.
- Completes all trainings and background screenings by due date as assigned by Administration or Transportation Coordinator including Child Abuse Identification and Prevention, Oregon State and Federal mandated trainings, and OSHA trainings.
- Maintains all required certification and provides Human Resources with renewed certification documents.
- Performs other duties consistent with the position assigned as may be requested by supervisor or the Administration.

Physical Demands

Reasonable accommodation may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions.

- Sit and stand for extended periods of time
- Exhibit manual dexterity to dial a telephone, enter data into a computer
- See and read a computer screen and printed material with or without vision aides
- Hear and understand speech at normal classroom levels outdoors and on the telephone
- Speak in audible tones so that others may understand clearly in normal classrooms, outdoors and on the telephone
- Physical agility to lift up to 25 pounds
- Ability to bend, stoop, climb stairs and reach overhead

Note: *This job description in no way states or implies that these are the only duties to be performed by this employee. This employee will be required to follow any other instructions and to perform any other related duties as assigned by the supervisor or appropriate school administrator. This is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. Grace Cascade Christian Schools reserves the right to update, revise or change this job description and related duties at any time.*